

**NORTH COUNTRY MASTER GARDENER VOLUNTEER OFFICERS & DIRECTORS
MEETING MINUTES
16 OCT 2017**

Those present included Carol Taylor, Donna Amidon, Vicki Gee-Treft, Sheila Squires, Russ Parker and Roseann Meixelsperger.

The meeting was called to order at 3:50 PM by President, Donna Amidon.

Old Business:

- Term limits for officers will be staggered. Secretary Roseann will be changed to one year expiring September 2018. Director Vicki will be changed to have her term expire September 2020. The remaining Officers & Directors terms will not change. This will be proposed to the membership for adoption at the October 26th meeting.
- Potluck on October 26th will include a short business meeting to address the staggering of terms and Donna will announce the number of active members and number of volunteer hours. Will also recommend creating two (2) new committees: Marketing and Signage. Russ volunteered to send out an e-mail to our members.
- More signage in the garden. Russ will purchase more stakes that are easier to read. Will also work with the interns earlier in the year. Suggestion to create a committee and appoint a Chair for signage.
- Head Start raised bed garden. Vicki has this scheduled for the morning of October 30th. Will pull weeds, then plant native grass, daffodils, etc. Has contacts with Regional Manager, Courtney Kauffman and Local Manager, Ann Brooks.
- Assigning MGVs to individual plots in demonstration garden. Vicki will be the point person. There will be eight (8) plot managers and a grounds manager who will work with the Interns.
- MGV training Spring 2018. Russ will meet with Sue, Vicki, and Kevin soon. Plan on March, April, and May Tuesday evening training sessions. Sheila volunteered to pull new MG's together. Discuss on Mentors – consensus is that they are not necessary.
- Marketing. Will create a new Committee for this purpose. This will include activities such as banners highlighting MGV training and other activities for publicity. Social Media.
- How often this group should meet. Quarterly and as needed.
- Criminal background checks are still needed for seven (7) MG's. Vicki sent list to President and Secretary and will continue following up.

New Business:

- Garden Clean up date and garlic planting. October 30th at 1 p.m.
- Theme for 2018. Determined by AAS which should be released soon.
- Activities "Point Person" needed. This could be for the speaker's bureau or maybe someone to organize the various activities we want to be in like the county fairs. We need to define this role further.
- People involved in the children's garden (Roseann and Mark) might put together some activities for the kids in the garden.
- More discussion to follow doing the annual volunteer booklet differently than this year. We would like to put the by-laws back in as well as the calendars with monthly events on them and a description of those events at the bottom. One example is to have the 3 times that Julie H. wants articles for the newsletter.
- Discussion about putting together a booklet for the AAS garden again. We have done this in the past and it would include maps of the gardens but also some description of the plants in the gardens.

- Website calendar would be helpful to document all activities. Could also go back to the handbook calendar as used in 2016. Donna will check with Sue to learn if this is possible for the website.
- Committee "job descriptions". Split up the committees to create mini job descriptions and time frames. Should be one paragraph of about six (6) sentences. Send out drafts and/or bring to next meeting.

The meeting was adjourned at 5:30 PM.

Next meeting will be on November 30th 1:00 PM at the Ag Station.

Respectfully submitted,
Roseann Meixelsperger
Secretary